

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
DECEMBER 6, 2022**

PUBLIC SESSION

**TITLE: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL
DEVELOPMENT OPPORTUNITIES**

The Report on Staff Development Department:
Professional Development Opportunities is presented for information.

Prepared by: Pat Rocca, Superintendent of Education
Anthony Corapi, Coordinator of Staff Development

Presented by: Pat Rocca, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: December 6, 2022



REPORT TO THE COMMITTEE OF THE WHOLE MEETING DECEMBER 6, 2022

STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

BACKGROUND INFORMATION

In alignment with Niagara Catholic’s Multi-Year Strategic Plan, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments. Thus ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion to minimize disruptions to the myriad services provided within our Niagara Catholic community. The following is a listing of activities occurring during the period December 6, 2022 through January 17, 2023.

PROFESSIONAL DEVELOPMENT ACTIVITIES

Date	Title	Description	Audience	Location
December 7, 2022 Other Dates: January 20 and February 1, 2023	BMS (Behaviour Management Systems) Training for Selected Employee Groups	BMS (Behaviour Management Systems) Training for select Niagara Catholic staff is set to commence for the 2022-2023 school year.	Various Employee Groups from all school and board locations	Virtual
December 14, 2022	Indigenous Arts and Culture – Cultural Appreciation Workshop	Cultural appreciation involves seeking to understand and learn about another culture in an effort to broaden one’s perspective and connect with others cross-culturally The workshop will explore Indigenous culture using the Arts as an entrance point as Indigenous culture, knowledge, and perspectives are deeply intertwined through Indigenous Art and Storytelling. Participants should be prepared to move around and are encouraged to wear comfortable clothing and footwear. The workshop facilitator, JP Longboat is a storyteller, performer, and multi-disciplinary artist.	School Indigenous Champions	Father Burns Board Room (Catholic Education Centre)

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**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
DECEMBER 6, 2022**

PUBLIC SESSION

TITLE: CAPITAL PROJECTS PROGRESS REPORT UPDATE

The Capital Projects Progress Report Update is presented for information.

Prepared by: Clark Euale, Controller of Facilities Services

Presented by: Clark Euale, Controller of Facilities Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: December 6, 2022



**REPORT TO THE COMMITTEE OF THE WHOLE MEETING
DECEMBER 6, 2022**

CAPITAL PROJECTS PROGRESS REPORT UPDATE

BACKGROUND INFORMATION

Individual progress reports for capital projects are presented as follows:

IN PROGRESS

Appendix A	New Wainfleet Joint Elementary School
Appendix B	New Elementary School Greenlane Road, Beamsville

The Capital Projects Progress Report Update is presented for information.

Prepared by: Clark Euale, Controller of Facilities Services
Presented by: Clark Euale, Controller of Facilities Services
Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer
Date: December 6, 2022



PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

A - General information	
Project Name	St. Elizabeth Joint Catholic Elementary School Wainfleet, Ontario
Report Prepared by	Clark Euale, Controller, Facilities Services
Project Sponsors:	Joseph Zaroda, Superintendent Julie Mangiacasale, Principal, St Elizabeth CES
Date	Tuesday, December 6, 2022
Reporting Period	November 2022

B - Executive Summary				
Overall Status				
	<i>Controlled</i>	<i>Caution</i>	<i>Critical</i>	<i>Reason for Deviation (Comments)</i>
Budget:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Class A cost estimate is over budget. Extraordinary costs request was submitted to the Ministry for consideration. Approved. General Contract awarded and on
Schedule:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ministry approvals and supply chain delays may affect the overall schedule.
Scope:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Quality:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	



PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

Executive Summary	➤ PROJECT INFORMATION																																								
	○ Combined Area of New School to be Constructed: 69,734 s.f.																																								
	○ New School Capacity: 587 students																																								
	○ NCDSB Pupil Places: 118																																								
	➤ PROJECT FUNDING																																								
	-																																								
	<table border="1"> <thead> <tr> <th>Funding Program</th> <th>DSB of Niagara</th> <th>Niagara CDSB</th> <th>Total</th> </tr> <tr> <td></td> <th><u>Project ID #: 22-063</u></th> <th><u>Project ID #: 50-067</u></th> <td></td> </tr> </thead> <tbody> <tr> <td>Capital Priorities</td> <td>\$10,551,451</td> <td>\$3,574,873</td> <td>\$14,126,324</td> </tr> <tr> <td>Child Care Capital</td> <td>\$1,652,606</td> <td>\$0</td> <td>\$1,652,606</td> </tr> <tr> <td></td> <td>\$12,204,057</td> <td>\$3,574,873</td> <td>\$15,778,930</td> </tr> <tr> <td>Additional Funding</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Capital Priorities</td> <td>\$2,551,402</td> <td>\$1,860,168</td> <td>\$4,411,570</td> </tr> <tr> <td>Child Care Capital</td> <td>\$512,669</td> <td>\$0</td> <td>\$512,669</td> </tr> <tr> <td>Proceeds of Disposition</td> <td>\$3,202,271</td> <td>\$0</td> <td>\$\$3,202,271</td> </tr> <tr> <td>Total</td> <td>\$18,470,399</td> <td>\$5,435,041</td> <td>\$23,905,440</td> </tr> </tbody> </table>	Funding Program	DSB of Niagara	Niagara CDSB	Total		<u>Project ID #: 22-063</u>	<u>Project ID #: 50-067</u>		Capital Priorities	\$10,551,451	\$3,574,873	\$14,126,324	Child Care Capital	\$1,652,606	\$0	\$1,652,606		\$12,204,057	\$3,574,873	\$15,778,930	Additional Funding				Capital Priorities	\$2,551,402	\$1,860,168	\$4,411,570	Child Care Capital	\$512,669	\$0	\$512,669	Proceeds of Disposition	\$3,202,271	\$0	\$\$3,202,271	Total	\$18,470,399	\$5,435,041	\$23,905,440
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➤ Prime Consultant: Whiteline Architects Inc.																																									
➤ General Contractor: Brouwer Construction Ltd.																																									
➤ Contractor mobilized November 11, 2022																																									
➤ Niagara Catholic Legal Representative currently drafting lease agreement between DSBN and Niagara Catholic.																																									



PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

C – Scheduled Milestones / Deliverables			
Milestone / Deliverable	Expected On	Actual On	Status
Funding Approval	September 2020	September 2020	COMPLETED
Architect Selection	January 2021	January 2021	COMPLETED
Design Development	February 2021	March 2021	COMPLETE
Ministry Approval (Cost)	January 2022	March 2022	COMPLETE
Site Plan Approval	February 2022	September 2022	COMPLETE
Building Permit	March 2022	October 2022	COMPLETE
Project Tender	April 2022	November 2022	COMPLETE
Construction Start	11NOV2022	11NOV2022	IN PROGRESS
Demolish St Elizabeth School	July 2024		NOT STARTED
Occupancy	September 2024		NOT STARTED
Additional Milestones	TBA	N/A	NOT STARTED

D – Open Action Items				
#	Title	Expected Delivery	Owner / Approver	Status
1	MTO approval	January 2022	MTO	COMPLETE
2	SPA approval	February 2022	Township of Wainfleet	COMPLETE
3	MOE approval to proceed to Tender	March 2022	MOE	COMPLETE
4	Building Permit approval	April 2022	Township of Wainfleet	COMPLETE
5	Lease Agreement	January 2023	NCDSB/DSBN	IN PROGRESS
6	Operations Agreement	2023/24	NCDSB/DSBN	NOT STARTED



PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

E - Issues, Risks, Challenges and discussion items				
#	Title	Description	Owner	Status
1	Risk item 1	Quality of materials and building components at-risk due to high-Class C and Class A cost estimates, which necessitated the sourcing of alternate products from the original design intent.	Design Team	COMPLETED
2	Risk Item 2	Approval to Proceed to Tender at-risk due to high-Class A cost estimate.	Ministry of Education	COMPLETED
3	Risk Item 3	Ministry of Environment approval for the septic system is underway. Final occupancy is contingent upon this approval.	Ministry of Environment	IN PROGRESS



PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

F - Accomplishments / Plans

Accomplishments during *this Reporting Period* :

1. Site Plan Approval has been received by the Town of Wainfleet.
2. MOE approval of septic design is expected to take 6-12 more months. Environmental Compliance Application has been submitted early April. Ongoing.
3. Building permit received by the Town of Wainfleet.
4. Easement agreement with NCDSB and the Diocese for egress/ingress and maintenance across Sugarloaf has been finalized and executed.
5. Lease agreement between DSBN and Niagara Catholic underway.
6. Cost sharing agreement between DSBN and Niagara Catholic based upon original Memorandum of Understanding.
7. Reference plan for the property has been registered.
8. General Contract awarded to Brouwer Construction. Mobilization on-site as of November 11.

Plans during the *next Reporting Period* :

1. Present draft lease agreement to DSBN for review/comment (January 2023)
2. Team is actively working on community partnership with the Town of Wainfleet for shared use of the gymnasium and soccer/baseball fields.



PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

G - Distribution			
<i>I have reviewed the information contained in this Project Progress And Status Report and agree:</i>			
<i>Name / Title</i>	<i>Company</i>		<i>Date</i>
Project Manager	NCDSB	Tunde Labbancz	November 30, 2022
Controller of Facilities Services	NCDSB	Clark Euale	November 30, 2022
COPIES TO:			
Chair, Vice-Chair, and Trustees	NCDSB	Committee of the Whole Capital Project Update	Monthly
Director of Education	NCDSB	Camillo Cipriano	Email
Superintendent	NCDSB	Joseph Zaroda	Email
Principal, St Elizabeth CES	NCDSB	Julie Mangiacasale	Email



PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

A - General information	
Project Name	Catholic Elementary School Greenlane Rd., Beamsville
Report Prepared by	Clark Euale, Controller, Facilities Services
Project Sponsors:	Gino Pizzoferrato, Superintendent Principal, TBD
Date	December 6, 2022
Reporting Period	November 2022

B - Executive Summary				
Overall Status				
	<i>Controlled</i>	<i>Caution</i>	<i>Critical</i>	<i>Reason for Deviation (Comments)</i>
Budget:	☒	☐	☐	
Schedule:	☒	☐	☐	
Scope:	☒	☐	☐	
Quality:	☒	☐	☐	



PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

Executive Summary	<ul style="list-style-type: none">➤ PROJECT INFORMATION<ul style="list-style-type: none">○ Area of New School to be Constructed: 42,442 s.f.○ New School Capacity: 421 students○ Number of Classrooms: 18○ Childcare Space currently under review.➤ PROJECT FUNDING<ul style="list-style-type: none">○ Capital Priorities Grant \$10,108,084➤ Ministry Approval to Proceed to Design received.➤ Request for Proposals for Prime Consulting Services issued November 23 with closing scheduled for December 20, 2022.➤ Expected school opening tentatively September 2024.
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PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

C – Scheduled Milestones / Deliverables			
Milestone / Deliverable	Expected On	Actual On	Status
Funding Approval		JULY 15, 2022	COMPLETED
Architect Selection	DECEMBER 2022		IN PROGRESS
Design Development			NOT STARTED
Ministry Approval to Proceed with Tender			NOT STARTED
Site Plan Approval			NOT STARTED
Building Permit			NOT STARTED
Project Tender			NOT STARTED
Construction Start			NOT STARTED
Demolish St Elizabeth School			NOT STARTED
Parking lot and Playgrounds			NOT STARTED
Occupancy	SEPTEMBER 2024		NOT STARTED
Additional Milestones			NOT STARTED

D – Open Action Items				
#	Title	Expected Delivery	Owner / Approver	Status
1	MTO approval			NOT STARTED
2	SPA approval			NOT STARTED
3	MOE approval to proceed to Tender			NOT STARTED
4	Building Permit approval			NOT STARTED



PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

E - Issues, Risks, Challenges and discussion items

#	Title	Description	Owner	Status
1	Risk item 1			
2	Risk Item 2			

F - Accomplishments / Plans

Accomplishments during *this Reporting Period* :

1. Ministry Approval to Proceed to procure an Architect to begin the design process of this exciting project in July 2022.
2. RFP for Prime Consulting Services issued November 23 with closing December 20, 2022.
3. Archeological Survey of property underway as part of the requirements for Site Plan Approval.
4. Application to Ministry for funding of newly requested Childcare facility under this project with associated funding.

Plans during the next Reporting Period:

1. Closing of RFP for Prime Consulting Services (Architect and Engineering Team) – December 20.
2. Ad-Hoc Attendance Area Review Committee to be re-established in January 2023.
3. Approval of Childcare funding application from the Ministry of Education.



PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

G - Project Status Report / Signatures

I have reviewed the information contained in this Project Progress And Status Report and agree:

<i>Name / Title</i>	<i>Company</i>		<i>Date</i>
Project Manager	NCDSB	Tunde Labbancz	November 30, 2022
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